



National Institute for Skill Development Mission

An Autonomous Institute Registered Under the Public Trust, Govt-Act.
An ISO 9001-2008 Certified Organisation

Website: www.nisdmin.in, E-mail: nisdmin.skill@gmail.com



Year- 20 -20

AGREEMENT TO AFFILIATION

Centre Code.....

Receipt / D.D.No _____

Amount _____ Date _____

Bank _____

Head Office: Kulgachia(N), Near Kulgachia Rail Station & Highway,
Howrah, 711306 (W.B). 033-65176422, 9051432401, 9734482401

Website: www.nisdmin.in, E-mail: nisdmin.skill@gmail.com

National Institute for Skill Development Mission

Head Office: Kulgachia(N), Uluberia, Howrah, 711306 (West Bengal)

AGREEMENT OF AFFILIATION FOR YEAR-20 -20

AGREEMENT FOR AFFILIATION M/S _____

WITH NISDM, FOR RUNNING ALL THE COURSES RUNNED UNDER
NISDM RELATED TO IT& ITES, COMPUTER HARDWARE &
NETWORKING, ACCOUNTS, SKILL DEVELOPMENT AND DIFFERENT
OTHER COURSES, AT _____

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This agreement is made between the National Institute for Skill Development Mission (NISDM)
represented by its Chairman/Secretary Shri C.Sasmal his successors and assignees as and
M/s. _____ represented by

Shri _____ S/o. _____

Date of Birth _____ Resident _____

_____ his/her successor and assignees.

Whereas NISDM is a registered Trust engaged in Computer and New technology, Vocational
Training, Skill Development, Consultancy and Publication and whereas Shri _____
_____ has applied for affiliating with NISDM as proprietor of M/s. _____
_____ This agreement is being made for running a NISDM Affiliated Training
Centre (herein after called Authorized Study Centre – (NISDM) at _____

_____ by the name of

_____ on the basis of the following terms and condition.

❖ Shri _____ will be authorized by
NISDM to established _____ to _____ on the basis
of the terms of conditions as laid out in this agreement and as per the "Offer of Affiliation" given
by NISDM, which may be suitably modified form time to time.

❖ Shri _____ will be designated as Centre Director,
Study Centre - NISDM _____ (here in after called as
Centre Director), and shall have the following responsibilities:

- a) Conduction of Computer Software/Hardware, Vocational Courses, Skill Development, and any other course as allotted by NISDM and under the authorization of NISDM from time to time in The designated area, as per the norms of NISDM.
 - b) Conduction of Data Processing, Software development Service of equipment and any activities under the authorization of NISDM.
 - c) Conduction of computer Literacy Program in schools, if allotted by NISDM as per a separate agreement signed between Study Centre NISDM and NISDM H.O.
 - d) Conduction of NISDM's state level or national level project as may be allotted to him/her from to time by NISDM.
 - e) To follow the syllabus, course material, Fees Structure Pattern of examination, certificate issue and other procedures as prescribed by NISDM from time to time.
 - f) To arrange & use all legal software's at branch NISDM- Study Centre. All legal matters arising out of non-compliance of this issue will be at the risk of Study Centre 's. (Plz send Xerox copy of software's bill to NISDM-H.O.)
 - g) To conduct NISDM course and activities, kept under his/ her supervision with utmost care and to the satisfaction of students / customers, keeping in view NISDM's name and standards as also his / her own prestige and viability.
 - h) To enroll new students in various NISDM courses, session wise & fulfill the annual target decided by NISDM H.O. NISDM H.O. has decided the following target for the single session, which is compulsorily achieved by the Study Centre.
 - i) District / Tahsil Level -100 New Registration (ii) Urban / Panchayat Level-60 New Registration) To Select suitable premises, faculty and hardware as per the category of the centre in consultation with NISDM H.O. and to make payments for them regularly and in time.
 - j) To make all payments pertaining to proper operation of the centre like rent of the premises, salary to staff, electricity and water bill and such other expenses in time. Any liability created by the Center Director in this regard and in regard to any other expenses will be exclusively his own and will not be carried forward to the NISDM H.O. in any case.
- ❖ The payment of co-ordination charge to NISDM H.O. would be made by Center Director Study Centre -NISDM along with the statement of account certified by the Center Director. The NISDM H.O. retains its right to demand any other document in this regard form the Study Centre -NISDM if the co-ordination charge payment to the NISDM H.O. is not made by the Study Centre -NISDM in time, the NISM H.O. may decide to cancel this agreement even with the period of validity. In all such matters the decision of secretary NISDM will be final and binding. NISDM H.O. may also decide on some other mode and frequency of co-ordination charges payment by the Study Centre's (NISDM) which may be binding on all affiliated Centre.
 - ❖ The Center Director of the Study Centre -NISDM shall maintain receipt book, bill book, certificate issue register, fixed assets register, cash book, ledger, attendance register of staff and students, salary register, expense voucher and minute book. All such record would be open to inspection by NISDM H.O or any of his authorized representatives at any point of time.

- ❖ Depending on the technical and managerial capability of the Study Centre -NISDM the NISDM H.O. would implement its state level, national level projects through the NISDM. Similarly consultancy, market survey and other assignment may also be handed over to the Study Centre -NISDM by NISDM H.O. based on the expertise available in the Study Centre -NISDM. However, in all such cases the remuneration to be paid to the Study Centre -NISDM will be exclusively decided by the NISDM H.O. and the allocation of work to Study Centre -NISDM will be the exclusive right of NISDM H.O.
- ❖ The Study Centre -NISDM shall be responsible for activities in..... District / City. However NISDM H.O. retains its right to change, increase or decrease the Geographical area of operation of the Study Centre -NISDM or to open new branches / Centre in the area already allotted to Study Centre -NISDM in all such matters the decision Of secretary, NISDM would be final and binding.
- ❖ No account should be open as name of NISDM at Study Centre -NISDSM by Centre Director. The Study Centre -NISDM shall run its account in the Nationalized Bank in the personal name of the Center Director himself / herself opening of the illegal bank account shall immediately render the Study Centre -NISDM liable for cancellation of branch agreement. In all such matters the decision of Director / President NISDM would be final and binding.
- ❖ The NISDM H.O. retains the right to affect any changes in the above clauses for better operation of NISDM Organization and of Study Centre -NISDM, even within the period of validity of this agreement. This will be binding on all Study Centre's.
- ❖ The processing fees once paid by the Study Centre -NISDM to the H.O. will be non-refundable.
- ❖ A Study Centre -NISDM is non-transferable. If a Center Director decides to transfer it to some another Person / Organization exclusive permission will have to be taken from the secretary NISDM and transfer Fees fixe By NISDM H.O. will have to be paid and a fresh agreement will have to be signed.
- ❖ NISDM H.O. will only be responsible for registration fees / Exam fees and its related services.
- ❖ NISDM H.O. will not responsible for services related to tuition fees / any other fees collected by Study Centre -NISDM from students.
- ❖ Liabilities created by the fault or negligence of any Study Centre -NISDM in the consumer forum or any other such body will be exclusively of the Study Centre -NISDM and will not be carried forward to the NISDM H.O.
- ❖ NISDM H.O. has a right to dissolve this agreement if annual new student's registration target will not be full filled by Study Centre NISDM, without prior information.
- ❖ Any dispute arising out of the above agreement would be settled at the **Kolkata Jurisdiction** only.
- ❖ In respect to affiliation of Study Centre -NISDM, The application form filled by me, Includes all the adequate and absolute information's. If any information in the form is found Incorrect or unreliable then application should be immediately cancelled and I would have no Objection regarding it.

- ❖ This agreement is valid up to 31st March 20____ after which this date it can be renewed with the mutual consent and after the payment of annual license fee of Rs. 1000/- by the Training Centre - NISDM to the NISDM H.O.

I accept and agree to the above condition given in clauses (1) to (18) above and to any other text or Annexure forming part of this agreement. I also declare that I am the authorized signatory of the Study Centre -NISDM and my signatures, as given below are my true signatures

Signed on this day_____ of _____ year _____
Name and Signature of the Center Director of the Training Centre --NISDM

(Authorized Signatory)
With Stamp

(Dr. C. Sasmal)
Chairman

Name:

Name:

Witness1-

Witness2-

Signature.....

Signature.....

Centre Address (in English):

PinCode_____

Phone/Mobile: _____ E-mail Address: _____

Residential Address (in English):

PinCode_____

Phone/Mobile: _____ E-mail Address: _____